

Key Information

This document sets out Key Information about your relationship as a work-seeker with us, as an employment business, including details about pay, holiday entitlement and other benefits. Further information can be obtained from Evolution Recruit.

The Employment Agency Standards (EAS) Inspectorate is the government authority responsible for the enforcement of certain agency worker rights. You can raise a concern with them directly on 020 7215 5000 or through the Acas helpline on 0300 123 1100, Monday to Friday, 8am to 6pm.

General Information

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| Name of employment business: | Evolution Recruit |
| Your employer (if different from the employment business): | |
| Type of contract you will be engaged under: | Contract of Service (Contract of Employment) |
| Who will be responsible for paying you (if different from your employer): | Employment Labour Supply Ltd |
| How often you will be paid: | Weekly |
| Expected or minimum rates of pay: | NMW as a minimum but may be more depending upon the assignment. |
| Deductions from your pay required by law: | Income Tax, National Insurance, Pension (where applicable), Student Loan, Wage orders generated by Government bodies, eg DWP, CSA or the Courts. |
| Any other deductions or costs from your pay (to include amounts or how they are calculated): | We may recover overpayments from subsequent pay where agreed. |
| Any fees for goods or services: | PPE if required as one-off payment |
| Holiday entitlement and pay: | 28 days per year or 12.07% of payments made at basic rate |
| Additional benefits: | Access to collective facilities provided by the hirer on day one of an assignment under the Agency Worker Regulations 2010 including parity |

Example Pay

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| Example rate of pay: | £11.44 x 40 hours = £457.60 |
| Deductions from your wage required by law: (based on 40 hours @ £11.44) | Income Tax: £43.00, National Insurance: £17.25 |
| Any other deductions or costs from your wage: | TBA, Pension Contribution (if applicable) |
| Any fees for goods or services: | None |
| Example net take home pay: | £397.35 |

